

Meeting Minutes – Lansdowne Music Parents Association

June 12, 2023

The meeting was called to order at 7:08pm

Attended by: Suzanne (Member), Carlene Meilleur (Musical Desserts), Shannon Mycroft (Treasurer), Kirstie McNally (Vice President), Kerri Fraser (President/Chair), Melanie Palmer (Secretary/Fairway Gift Cards), Andrew Sly (Student Account Treasurer)

Teachers: Paul Spelt, Brian Anderson

Regrets: Cathy Costigan (Member), Perzia Knight (PAC Liaison), Elaina Mack (Purdy's Co-Coordinator), Jenn Tuck (Purdy's Co-Coordinator), Carolyn Wilkinson (Red Barn Gift Cards)

Land Acknowledgement

Approval of Agenda and Minutes

- No changes to agenda were put forward.
- The approval of the agenda for tonight was motioned by Melanie, seconded by Suzanne.
- The approval of the May meeting minutes was motioned by Kirstie, seconded by Shannon.

Treasurer's Report

Shannon: Tour reimbursement in May. This is a report to date and won't include any last cheques to be issued in June, will report at meeting in September. Our current balance in bank is around \$56,000. Discussion around which account to credit music stands purchase approved last meeting – will come from surplus.

Surplus this year due to exceeding all fundraising targets. This will enable music teachers to purchase new instruments to replace some which are as much as 40 years old.

Brian: Bus rental costs for this year's tour are much higher than previously; some discussion ensued around ideas for saving on bus costs for future. May revisit at future meetings but was agreed that costs are not prohibitive for future tours.

Andrew - Student Accounts report: June coffee amounts still to be finalized. For the accounts of students leaving Lansdowne, there have been \$229 in year end reimbursements, \$84 in transfers to younger siblings, and \$1084 donated to the LMPA music program.

Andrew has offered to stay on at the beginning of next year just to get the new SAT up and running in their new role.

Fundraising

Coffee

Only one more order to be processed for June. Kirstie wasn't able to get recurring order forms set up for this year via Google forms, and Brian offered Kirstie help to get this set up for next year. Noted that this may generate more funds raised as one-off orders drop off as the school year progresses.

Discussion around accepting EFT only for next year, however, Brian noted that the school rules primarily for equitable reasons that all forms of payment must be allowed.

Red Barn

Only 6 cards are left, Kerri is inclined to purchase the rest as her office mates are always asking for them.

Fairways

Next year the Fairways volunteer should set up a google form for card re-orders once the new batch is received.

Melanie will come to Thursday Jubilation in June concert and hand out cards to anyone wanting one. Discussion came up again around whether to keep funds going in to general account or divert to individual student accounts as well as whether cards should be handed out to all new students at the start of the year. Consensus is to leave these decisions to next year's volunteer.

Upcoming concerts & Volunteers Needed

Lively discussion centered around several ideas for volunteer recruitment for next year, lots of emphasis on tangible ways that LMPA supports the music program, realistic portrayals of time commitment and fun factor of volunteering ongoing or one-off for LMPA, as well as acknowledging the efforts that parents already do to support. ie/ Fresh sheet music purchases to keep music program alive and interesting, new instrument and equipment purchases because of family community fundraising, and so on. Possibly seek parent/student testimonials.

50/50 Gaming License

Year end report needs to be done asap after last concert but there is a grace period of 90 days to get it in. New application cannot be made until previous reports are submitted but can be done prior to school start so long as all dates are known. Kerri stated she will make the new application in August.

Teacher's Report

Tour went smoothly and all students were fantastic ambassadors. Even a principal at one of the schools made a point of calling LMS principal to tell him what fantastic students we had. Students should be proud of their achievements on tour.

Training all the students on the tour system was easy and they learned it very well.

Tour final cost came in \$2620.22 under budget, only one reimbursement was requested of \$27, leaving \$2528.22 to spend on music stands, tuners, and USB discussed at last meeting.

School music tour: day one students played very well; second day cancelled due to oversight on bus booking. In future will continue to split the school tour into two days because touring four schools is too much to ask of everyone in one day.

Expenditure Request: District/school funding not available for the one day of TOC coverage for when Brian was away with the students for the local school tour. Requesting an as yet unfinalized amount from LMPA to a maximum of \$500 to cover costs of TOC for that day. Amount will depend on what teacher's salary is. Motion to approve by Kerri, seconded by Kirstie, all in favour.

Most of the accounting between LMPA and Lansdowne (discussed last meeting) has been sorted with LMS Accounts Clerk; LMPA owes \$2800 to Lansdowne not including TOC costs (TBD as above)

Final year end deposit is ready. There are still one tour reimbursement and 2 student account reimbursements.

Cheques need to be issued for L&M for tour purchases; Shannon will issue.

Final budget funds: we have an \$1850 instrument/equipment budget, as well as approximately \$3100 school account & repair budget.

*At this point in meeting, 8:16pm, Shannon Mycroft had to leave but volunteered to stay on as Treasurer for next year. Kerri motioned to approve the nomination, Kirstie seconded; with all in favour. **Treasurer for 2023/24 elected.**

Dates for all LMPA meetings are set and in the calendar for next year, of course flexible with the incoming executive's schedule.

Concert dates all set for next year.

Concert locations for next discussed with points on rental price and capacity at the forefront. Potential locations are:

Oak Bay Dave Dunnet Theatre – price is good, space is great, acoustically good, but capacity may be limiting given the size of the music program and spreading it out over several days is challenging for all. Lansdowne – free, capacity acceptable for program size, however not a nice aesthetic or acoustic venue to perform in for students.

New Victoria High School theatre will be very big, but there are questions on when it will be open – it's speculated possibly not for another year.

Alix Goolden Hall – We still have a valid deposit with them from the concert that was cancelled in 2020; discussion around potential safety/parking concerns for the number of families potentially attending. Venue is one of the best in Victoria for acoustic as a performer.

Other ideas welcome for future.

Brian suggested doing all at Oak Bay, but principal Carter Giesbrecht pointed out the importance of getting parents into the school so would like to see at least one at LMS.

Lively discussion around improving aesthetics and sound of LMS concerts – renting/borrowing from local theatre companies? Brian heard of a large 'bandshell' type prop that would probably be pricier than we could seriously look at, but to that end and to the end of improving the acoustic at LMS he will ask his contact at L&M for suggestions.

2023/24 music schedule and teaching time remains roughly the same for next year as music program did not see any further cuts with the most recent SD61 budget passed:

Brian stays at 1.0 FT / **Paul 0.2?** / Posting **0.3?** = Paul may or may not pick up those extra hours depending on what other teaching opportunities come up for him between now and new school year.

New Business

Nomination of Kirstie to continue with Vice President position – motioned by Kerri, seconded by Melanie; all in favour. **Vice President 2023/24 elected.**

Nomination of Kerri to continue with President position – motioned by Kirstie, seconded by Andrew; all in favour. **President 2023/24 elected.**

Key positions for LMPA in place for 2023/24, remaining spots will be filled in the next meeting.

PAC Report

PAC Liaison absent, nothing was reported.

Round Table

Parting words for a successful year and happy rest of June and summer were shared by all.

Meeting adjourned 8:48pm.